



Heat Pump Tune-Up Rebate Application

The Heat Pump Tune-Up Program provides rebates for maintenance tune-ups of heat pump equipment for Dominion Virginia Power residential customers. This service must be provided by a participating contractor and must meet all program requirements. For a list of participating contractors, please visit www.dom.com/contractorsearch.

HP-TUPREBATE 2013-v.1

Please complete this application and mail it to the address provided below along with:

A copy of the dated sales receipt from the participating contractor who performed the work

Mail to: Honeywell Smart Grid Solutions • Offer H444911 • P.O. Box 130016 • El Paso Texas 88513-0016

(Please do not send this form with your utility bill payment.)

Customer Information

Name on Dominion Account: _____

Dominion Virginia Power Account Number:

Service Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____ (We will confirm receipt of your application via your e-mail address)

Home Phone: (_____) _____ Work Phone: (_____) _____

I authorize direct payment of the rebate in the amount of \$_____ to the contractor specified in this document and recognize that I have received the equivalent value of this amount through services provided.

Check here if you would like to receive emails with other energy saving tips and program information.

Does this unit use natural gas, propane or oil for heating? Yes No

How did you hear about this program: Bill Insert Contractor Direct Mail Email Dominion Employee
 Event Family/Neighbor/Friend Online Advertising Radio Print dom.com Web Search

What type of residence do you live in? Single-Family Single-Family attached Condominium Multi-Family

Do you: Own Lease Do you have authority to approve work on the property? Yes No

Dominion Virginia Power Terms and Conditions

1. Service must be performed after August 1, 2012.
2. Rebate application must be postmarked within 45 days of the service date.
3. Customer premise is eligible for one tune-up per unit during the five-year Program time period. Submit one rebate application form per unit. Simultaneous participation in the Residential Heat Pump Tune-Up Program and the Residential Heat Pump Upgrade Program is prohibited.
4. Work must be completed by a participating contractor in Dominion's Contractor Network. This participating contractor must be a member in good standing of the Contractor Network at the time of completion of work in order for the Customer to qualify for a rebate.
5. This Program is open to Dominion Virginia Power residential customers living in single-family residences, townhomes, and multi-family (apartments and condos) dwellings with electric heating and cooling with a heat pump. Customer must be on a residential rate schedule. Mobile homes are not eligible. Customers must be responsible for the electric bill and either own the home or be able to secure permission from the owner to perform the repairs or improvements recommended. Units in operation for less than six (6) months are not eligible to receive a tune-up. Units with gas/oil/non-electric or dual fuel do not qualify. Units must be in working condition prior to tune-up.
6. It is the responsibility of the customer to assure that all requirements for the rebate are met. Failure to provide any of the required information will delay processing of your application and could result in non-payment.
7. Rebate payments are based on the date of service. Customers must abide by the rules and rebate levels in effect on the date of service.
8. The dated sales receipt must match the date of service listed on the Heat Pump Tune-Up rebate application form.
9. Program procedures, requirements and rebate levels are subject to change or cancellation without notice and are subject to available Program funds.
10. Dominion Virginia Power and/or its designees including Program administrators and evaluation contractors reserve the right to review installations to verify completion and measure energy savings to ensure compliance with all Program requirements. Such reviews will be made at a time convenient to the applicant. Misrepresentation of installation location or measure eligibility may result in forfeiture of the rebate.
11. Payment will be issued to the account holder and mailing address on record with the utility unless the customer has authorized payment be made to the contractor specified in this document.
12. Please allow up to 90 days from the date all required information is received to process your rebate.
13. Service must be completed in accordance with all laws, codes and other requirements applicable under federal, state and local authority.
14. You are urged to seek appropriate consultation concerning any tax liabilities that could be associated with the receipt of the rebate.
15. Dominion Virginia Power, its parents, subsidiaries, employees, affiliates and agents assume no responsibility for the performance of the equipment or equipment warranty, the quality of the work, labor and/or materials supplied, and/or the acts or omissions of the participating contractor.
16. The customer hereby agrees to indemnify, defend and hold harmless Dominion Virginia Power, its parents, subsidiaries, employees, affiliates and agents from any and all liability associated with this project.
17. I understand that I may be contacted by Dominion Virginia Power via survey or questionnaire to provide feedback on my satisfaction with the Program.
18. I understand that Virginia Electric and Power Company (the "Company") retains all rights to energy and demand reductions that result from measures installed under this Program for a maximum of four years, and that the Company may use such energy and demand reductions to participate in load management programs, demand response programs, or auctions operated by PJM Interconnection, L.L.C. ("PJM"), the regional electric transmission entity of which the Company is a member. The Company may share my pertinent customer information with PJM and with the Company's agents and contractors for purposes of this Program. Pertinent customer information includes, but is not limited to, account holder name, account number, address, other contact information, and other information necessary to implement and monitor the Program including other information as required by PJM.

By signing this application, I agree to the terms and conditions of this document. I understand Dominion Virginia Power reserves the right to audit my rebate application and if requested, will allow a Dominion Virginia Power representative reasonable access to verify the installation of qualifying products.

Customer Signature

Date





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Participating contractor should complete this side of application.

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The following work items must be completed in order for the system to qualify for a tune-up rebate.

Company: _____
 Service Technician: _____ Service Date: _____
 Company Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Company Phone: (_____) _____

Checklist items marked as "NO" have been corrected

Thermostat has been checked for proper operation	<input type="checkbox"/>	Thermostat is operating properly	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Air filter has been inspected	<input type="checkbox"/>	Existing filter is clean or has recently been changed	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Condensate drain has been inspected	<input type="checkbox"/>	Condensate drain shows no sign of leakage	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Plumbing components and traps intact	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Drains free from obstruction	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Drain pan free of biological growth	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Evaporator coil has been inspected	<input type="checkbox"/>	Coil free of contaminants that could restrict air flow	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Evaporator fan and motor has been inspected	<input type="checkbox"/>	Fan or blower has tight connection with blower motor shaft	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Fan can rotate freely	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Blower wheel is free of dust and debris	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Bearings are properly lubricated (if applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
All accessible refrigerant lines have been inspected	<input type="checkbox"/>	Line free of any leaks, kinks, crushed sections or restrictions	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Proper insulation in place	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Condenser coil has been inspected	<input type="checkbox"/>	Condenser coils have been brushed and combed	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Condenser fins have been brushed and combed	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Condenser fan motor has been inspected	<input type="checkbox"/>	Fan blade has a tight connection to the blower motor shaft	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Fan can rotate freely	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Fan is properly lubricated (if applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
Checked system for proper refrigerant charge level Refrigerant Type: <input type="checkbox"/> R-22 <input type="checkbox"/> R-410A Outside temperature (°F): _____	<input type="checkbox"/>	System was properly charged	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/>
		Nameplate charge: _____ lbs. (4 to 20)		<input type="checkbox"/>
		Amount of charge added: _____ oz. (Up to 64)		<input type="checkbox"/>
		Amount of charge removed: _____ oz. (Up to 64)		<input type="checkbox"/>
		(Pre) Record refrigerant pressures: _____ High (150 to 450) _____ Low (30 to 150)		<input type="checkbox"/>
		(Post) Record refrigerant pressures: _____ High (150 to 450) _____ Low (30 to 150)		<input type="checkbox"/>

Measure: Heat Pump Tune-Up	Rebate Amount: \$90.00	Total Rebate: \$ _____
The above rebate amounts are effective for service performed after August 1, 2012. Rebate not to exceed purchase price.		

<input type="checkbox"/> Applicable warranties were provided	<input type="checkbox"/> Premises were left in "broom clean" condition, free from any debris (paper, wire, sheet material, glass waste material) generated by the contractor's work.
Approximate Year of Manufacture: _____ Brand Name: _____	
Condenser Serial Number: _____ Condenser Model Number: _____ Cooling Capacity per unit (tons): _____ (1.5 to 5)	
System Seer Rating (BTU/ w-h): _____ (Up to 24) HSPF (BTU/ w-h): _____ (Up to 11) RLA (compressor amps): _____ (5 to 30) FLA (outdoor fan amps): _____ (1.1 to 7.5)	

***Rebate can not be processed with any missing information or blank fields.**

I certify that a thorough tune-up has been completed, including all of the applicable actions indicated above, and I have increased the system efficiency to the best of my ability, and the system is operational.

 Technician Signature Date

